DITCHAM PARK SCHOOL

Where every child is known and valued

Mobile Devices in EYFS Policy

Compiled by	Head of Juniors
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POLICY FOR THE USE OF CAMERAS AND MOBILE PHONES/DEVICES in EYFS (Ditcham Dragonflies and Reception Class)

Introduction

To ensure the safety and welfare of the children in our care this policy outlines the protocols for the use of personal mobile phones/devices and cameras in the EYFS setting at Ditcham Park School

Policy requirements

Personal mobile phones and mobile devices cannot be used when in the presence of EYFS age children on school premises.

All mobile phones must be stored securely out of reach within the setting during contact time with children. (This includes staff, visitors, parents, volunteers and students).

No parent is permitted to use their mobile phone or use its camera facility on their mobile phone, whilst inside EYFS classrooms.

Mobile phones must not be used in any teaching area within the setting or within the bathroom area.

In the case of a personal emergency staff should use the school telephone. It is the responsibility of all staff to make families aware of the school telephone numbers.

Personal calls may be made in non-contact time but not within the teaching areas.

Personal mobiles, cameras or video recorders should not be used to record classroom activities. School equipment should be used.

Photographs and recordings can only be transferred and stored on a school computer/IPad or laptop before printing.

All telephone contact with Parents/Carers should be made on the school telephone.

During group outings nominated staff will have access to the school mobile which can be used in an emergency or for contact purposes. Staff may carry their own phones in bags, but they should only be used in emergencies.

In the case of school events, productions and sports day, parents/carers are permitted to take photographs and footage of their own child in accordance with school protocols, but we strongly advise against the publication of any such photographs on social networking sites.